

## Grant Applications for Trowbridge on 12/03/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1087	Community Area Grant	Magna Carta Big Lunch 2015 - Medieval tents and games	The Big Community Grow	£1325.00
1173	Community Area Grant	Friends of Southwick Country Park New Notice Board	Friends of Southwick Country Park	£1000.00
1002	Community Area Grant	Sea Cadet Unit Boat Storage Shed replacement	TROWBRIDGE SEA CADET UNIT	£1305.00
947	Community Area Grant	Moving costs for our charity.	HELP Counselling Services, Bridge House	£5000.00
1075	Community Area Grant	Set up costs for Forest School Parent and Toddler Group	Owlets Outdoor Play parent and toddler group	£965.00
1178	Community Area Grant	Trowbridge Drop-in Centre	Alabare Christian Care & Support	£2400.00
1133	Community Area Grant	Biss Meadows Country Park Tools Container	Friends of Biss Meadows Country Park	£1499.80
1169	Community Area Grant	Community Art Therapy for Vulnerable Children, Young People and Adults	Collaborative Schools Ltd	£3265.00
1157	Community Area Grant	1st Hilperton Scouts essential equipment secure storage	1st Hilperton Scout Group	£990.00
1166	Community Area Grant	Wiltshire Time Credits Trowbridge Initiative	Trowbridge Community Area Future	£3240.00
1170	Community Area Grant	Hilperton Village Hall - Refurbish front entrance	Hilperton Village Hall	£4497.50
1175	Community Area Grant	West Ashtobn Village Hall Improvements	West Ashton Village Hall	£2422.50
1184	Community Area Grant	West Ashton Village Hall Boundary Fence	West Ashton Village Hall	£486.49

ID	Grant Type	Project Title	Applicant	Amount Required
1087	Community Area Grant	Magna Carta Big Lunch 2015 - Medieval tents and games	The Big Community Grow	£1325.00

**Submitted:** 19/12/2014 22:32:34

**ID:** 1087

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Magna Carta Big Lunch 2015 - Medieval tents and games

**6. Project summary:**

A Magna Carta Big Lunch in our Town Park- residents sharing food and entertainment. Children/adults can bring a picnic or buy food and are invited to dress up. A social occasion open to all. Admission is free. Local groups will be invited to perform music, dance and drama during the event to entertain families. Period games e.g. chess, draughts, skittles, cup and ball as well as dressing up in costumes for children for all to enjoy. Exhibits about local history and the significance of the Magna Carta. 2 tents and period games will be purchased to host the event.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Heritage, history and architecture  
Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

08/2013

**Total Income:**

£905.00

**Total Expenditure:**

£2439.00

**Surplus/Deficit for the year:**

£1534.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

we apply for funds for specific project and all funds awarded are used for those projects as per applications and project plans

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2650.00		
Total required from Area Board		£1325.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Medieval Tents x 2	1400.00	Donations from food stallholders		225.00
Traditional Games	250.00	Volunteers to run activities x 20	yes	1000.00
Volunteers to run activities x 20	1000.00	Donations already received	yes	100.00

Total	<b>£2650</b>	<b>£1325</b>
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**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Children and adults in Trowbridge of all ages will benefit from a community celebration that brings them together to share a meal and a celebration of the town's history. Individuals and families of all ethnic minority backgrounds will come together to share a meal and their own culture through local groups who perform music or dance breaking down barriers and developing community cohesion through shared experiences. Children and adults will find a sense of pride in their town's importance in English history. It is often hard for children and residents of Trowbridge to feel proud of their town as it currently has no notable attractions for features (with local cities like Bath and Bristol attracting local tourists and visitors) and its heritage and this is a great opportunity for us to show that Trowbridge history is interesting and exciting. This will give them a better understanding of the town leading to a long term sense of pride in the town.

**14. How will you monitor this?**

We will monitor attendance at the event by simple count/observation on the day of those attending.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This particular celebration will not run next year - this is part of Magna Carta celebrations 2015

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1173	Community Area Grant	Friends of Southwick Country Park New Notice Board	Friends of Southwick Country Park	£1000.00
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**Submitted:** 28/01/2015 16:01:24

**ID:** 1173

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Friends of Southwick Country Park New Notice Board

**6. Project summary:**

The current notice board at the entrance to Southwick Country Park is not fit for purpose. The wood around the door openings has perished and notices get wet. Some remedial work has been carried out by the Friends over the years but a replacement board is now the only option. Information maps of the Park and event notices are necessary to keep the many users of the unique open spaces informed. Also displaying information about wildlife which inhabits the woodland areas, fields and trees increases the interest for visitors. The Park is used by The Wellbeing Trust (featured on Radio 4 Open Country during January 2015), Parkrun, which currently has a membership above 200 runners, also secondary schools to assist with out of class activities to encourage interest in topics. Many families and local youth groups use the

Park. A new notice board will help to enhance the visual introduction to Southwick County Park

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 9

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Countryside, environment and nature

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

10/2014

**Total Income:**

£542.62

**Total Expenditure:**

£488.03

**Surplus/Deficit for the year:**

£54.59

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£54.59

**Why can't you fund this project from your reserves:**

Insufficient funds

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost                      £1000.00

Total required from Area Board   £1000.00

Expenditure      £                      Income                      Tick if income      £

(Itemised expenditure)	(Itemised income)	confirmed
Notice Board 1000.00		yes
<b>Total</b>	<b>£1000</b>	<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Residents of Southwick, Trowbridge and the surrounding areas of Wiltshire, use the Park regularly to appreciate the calm in todays demanding lifestyle. It encourages awareness of peaceful countryside within urban areas and offsets small domestic gardens in some modern housing. Opportunities to introduce children to wildlife and open country to run about in. Events held during school hoildays, supervised by Wiltshire Countryside team and volunteers. Wiltshire Wildlife Trust and The Wellbeing Trust both use the Country Park and are active in promoting awareness of the advantages of outside activities. With added maps the new notice board will encourage people to venture further into the Park

**14. How will you monitor this?**

The Management Committee, which includes members of Wiltshire County Environment and Countryside Team, will monitor the use the notice board gets and the hopeful increase show of interest in the advertised events.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Volunteer support presently maintains the on going pruning, upkeep of linking field paths and litter picking etc. We would have to investigate funding for other costs.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1002	Community Area Grant	Sea Cadet Unit Boat Storage Shed replacement	TROWBRIDGE SEA CADET UNIT	£1305.00
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**Submitted:** 07/11/2014 15:39:18

**ID:** 1002

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Sea Cadet Unit Boat Storage Shed replacement

**6. Project summary:**

The existing Pratten Hut Boatshed used for storage of boats, canoes and other equipment for our waterbased activities, is in serious need of replacement due to severe damage in storms of recent years. It has become too unstable for future use and a potential Health and Safety hazard. We propose to demolish and remove the structure and replace with precast concrete sectional garage approx 20\'x16ft. The labour will be largely provided by UMC members and



parents and supporters, and will take place in Summer 2015

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 0DQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

Encouragement of team spirit and problem solving

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£8864.05

**Total Expenditure:**

£6534.60

**Surplus/Deficit for the year:**

£2329.45

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1450.00

**Why can't you fund this project from your reserves:**

Cannot be funded from Reserves as that would wipe out our working capital.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £2610.00

Total required from Area Board £1305.00

Expenditure	£	Income	Tick if income
(Itemised		(Itemised	confirmed
			£

expenditure)		income)	
		We aim to	
remove existing structure	150.00	match Â£1305	
		via donations	yes
		from other	
		sources.	1305.00
planning			
application and fees	280.00		
JCB hire			
excavation	400.00		
removal of soil			
Supply			
hardcore, steels,			
concrete to			
form slab.	700.00		
excavate			
soakaways, fill			
cleanstone			
purchase &			
transport			
second hand	750.00		
pre-cast			
sectional garage			
20x16 ft			
purchase rain			
water guttering,			
and all drainage	330.00		
pipes.Extend			
existing			
electrical			
<b>Total</b>	<b>£2610</b>		<b>£1305</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We have 21 cadets, most of whom live in Trowbridge area. Sea Cadet adult volunteer staff develop formal activities teaching life skills, self confidence, teamspirit, seamanship, competitive sports engineering, cooking, all to enable safe participation in water based activities. We subsidise some activities that prove too costly for some of our cadets. We feel that Sea Cadets offers young people the opportunity to have serious fun in a disciplined way

and helps to make young people aware of their civic roles. The repairs to the boatshed will ensure that the equipment remains in a safe condition.

**14. How will you monitor this?**

The Boatshed will be routinely monitored during Health and Safety inspections. The dry safe boatshed will be used and appreciated by all cadets.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are making application to various other bodies to ensure funding to complete the work and are also relying on continuing promised financial support from the ex Royal Navy Associations in Trowbridge and Frome.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

947	Community Area Grant	Moving costs for our charity.	HELP Counselling Services, Bridge House	£5000.00
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**Submitted:** 24/09/2014 12:44:08

**ID:** 947

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Moving costs for our charity.

**6. Project summary:**

Our home at Bridge House, is in the process of being sold and we need to find the funds to move by the end of March. Unfortunately the process is less than simple for us, because of the nature of our work. As well as an office we need 3 small counselling rooms which need to be relatively sound resistant. We will need to build partitioning walls to achieve our needs and this is expensive for a small charity such as ourselves.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 9AE

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£46363.00

**Total Expenditure:**

£32987.00

**Surplus/Deficit for the year:**

£12720.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£9000.00

**Why can't you fund this project from your reserves:**

We will be using our reserves as the move will cost approximately Â£15,000, but we must keep some of our reserves to secure the future of the service as well as making sure that we have contingency costs if we were ever to close our doors.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£13918.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Work to create sound resistant rooms and decoration	9567.00	Some will come from our reserves	yes	4567.00
Lighting and sockets	400.00	Our reserves	yes	400.00
Hard wearing carpets & fitting	1500.00	Our reserves	yes	1500.00
updating HCS Website and installation of network	440.00	Our reserves	yes	440.00
Removal costs updating directories	250.00	Our reserves	yes	250.00
containing information about our	115.00	Our reserves	yes	115.00

services furniture for 3rd room & meet, presently we are able to hire these rooms furnished from Bridge House	980.00	Our reserves	yes	980.00
We will have to rent both properties at the same time to allow smooth transition (2 Month)	666.00	Our reserves	yes	666.00
<b>Total</b>	<b>£13918</b>			<b>£8918</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our services has run for 31 years and has helped over 5000 predominately from Trowbridge and the surrounding villages. We have seen an increase 35% over the past 3 years as our service has been in greater demand, due to cuts and lack of services for mental health. We work with people suffering from depression, anxiety, victims of abuse in all it\'s forms, LGBT clients, bereavement and much more.

**14. How will you monitor this?**

Each client is sent an anonymous feedback form so they can comment freely about the service and their recovery. We would be happy to provide you with our annual report which includes some of this feedback as well as a detailed case study from one of our clients.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We would hope that we would not need to move again for a significant period of time, which is why it is important for us to get the right premises. In terms of funding of the service, and it\'s longevity we have local committed funders who value the work we do. We also apply to numerous grant making organisations every year.

**16. Is there anything else you think we should know about the project?**

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1075	Community Area Grant	Set up costs for Forest School Parent and Toddler Group	Owlets Outdoor Play parent and toddler group	£965.00
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**Submitted:** 13/12/2014 22:43:36

**ID:** 1075

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Set up costs for Forest School Parent and Toddler Group

**6. Project summary:**

We have been given the support by the Headteacher of Walwayne Court Primary School, Trowbridge to set up a Forest School parent and toddler group once a week in their grounds. We need some funds to help with set up costs to buy resources to ensure we can provide a range of activities which are age appropriate and engaging for pre-schoolers. To buy and shelter and waterproofs to ensure all children are able to participate fully whatever the weather. This project will benefit the local community by providing a place for parents with young children to meet while also offering the opportunity to explore the natural environment with a trained Forest School teacher.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 9DU

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Arts, crafts and culture  
Countryside, environment and nature  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Recycling and green initiatives  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**



£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£3245.00		
Total required from Area Board		£965.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Shelter	155.00	weekly payments from parents		2280.00
Waterproofs	450.00			
General Resources	260.00			
Camping toilet and tent	100.00			
Pay for Forest school leader	1900.00			
Weekly refreshments	380.00			
Total	<b>£3245</b>			<b>£2280</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Owlets Forest School Parent and Toddler Group This project is to be a parent and toddler group for our local area aimed at children and their parents of a pre-school age. We want to

create an affordable Forest School experience that will help young children with their parents engage with the natural world. We are a not for profit organisation that intends to give any profit made to Walwayne Court School for the development of outdoor learning. The Headteacher has given us her full support for the use of the school grounds as a base for the group. Forest School has many benefits that can help children develop physical, social and emotional skills. They are able to face challenges and solve problems in a safe environment with the support of the adults around them. The sessions would be based entirely outside giving children the opportunity to explore the environment in all different weathers. As long as the children are dressed in suitable clothing we have found they are more than happy to play outside in any weather. We have been given the blessing of the Headteacher of Walwayne Court School to be able to use the grounds as a base for this group. Clare Pike, who will be leading the sessions, is a qualified teacher working in a Foundation Stage Class as well as being a trained Forest School leader. She already takes classes at Walwayne Court for Forest School and has already developed a dedicated area on site for Forest School and outdoor learning. Within the grounds there are established trees, a wildlife pond, bird hide and vegetable garden which would all be accessible to the children. The estate of Broadmead, where the school is based, offers many more opportunities for learning, including a copse, pond, stream and fields all within a 5 minute walk. It has become apparent from speaking to local parents that there is a lack of opportunities to meet and make new friends with people with young children. We know from personal experience the need to meet other parents with young children and the benefits of making links before your children start school. This group could give both children and parents the opportunity to socialise and create a greater sense of community. There are other Forest School sessions for pre- schoolers based in woodland locally but we believe there is nothing accessible to the majority of Trowbridge parents. This would be a group that would be easy walking distance for many and we want to ensure that it remains affordable to the majority. The support you would be able to offer would ensure that the running costs could be kept to a minimum and therefore the charge for the sessions could be kept as small as possible. We want to primarily buy waterproof trousers to ensure all children can access the group fully regardless of financial circumstances. We would also like to have a shelter that could be used for certain activities as well as a range of resources to get the group running initially. We believe that all children benefit from the experiences that outdoor learning can offer them. We have already seen the benefits it can offer children in building their confidence both socially and physically. It creates a unique opportunity for risk taking and problem solving that just can't be achieved inside as well as a greater understanding of the world we live in. We want them to develop a love and respect for their local environment through learning about plants and animals throughout the year.

**14. How will you monitor this?**

We will be able to monitor who benefits by keeping a register of who attends and how often they come. We will ensure regular feedback from parents is collected and recorded.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The funding we are asking for is for help with some of the initial start up costs. The project should continue to be funded by the charge made to parents on a weekly basis.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1178	Community Area Grant	Trowbridge Drop-in Centre	Alabare Christian Care & Support	£2400.00
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**Submitted:** 30/01/2015 11:47:53

**ID:** 1178

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Trowbridge Drop-in Centre

**6. Project summary:**

Trowbridge Drop-in Centre provides a crucial support service for homeless individuals over the age of 16. AlabarÃ© have experienced, professional staff who offer advice and guidance and provide: shelter, hot food and drinks along with access to a clothing store Toiletries & sleeping bags and laundry facilities. The Drop-in Centre gives Access to a computer and phone with support regarding housing/welfare benefit issues. It is badly in need of replacement furniture & equipment to bring it to a higher standard.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division****8. What is the Post Code of where the project is taking place?**

BA14 8EA

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2014

**Total Income:**

£7872629.00

**Total Expenditure:**

£7126262.00

**Surplus/Deficit for the year:**

£746367.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£533000.00

**Why can't you fund this project from your reserves:**

AlabarÃ©'s Reserves Policy follows the currently preferred method for the charity sector, as recommended by the Charity Finance Directors' Group, is a risk approach. If free

reserves were equated to the value of at least two months net outflow to ensure that staff pay and other commitments can be met, this would suggest setting reserves at £500,000. This would represent the minimum level for free reserves, and this amount will be held in cash or deposits that can be accessed within the two month period. Alabar's Reserves Policy, was reviewed in April 2010. The Trustees decided to increase the prudent level of free reserves to £0.75m from April 2010

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4850.00		
Total required from Area Board		£2400.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Freezer	250.00			
Fridge	250.00			
Washing Machine	300.00			
Tables & Chairs	750.00			
Vacuum Cleaner	100.00			
Sofa	750.00			
Tumble Dryer	150.00	Aster		150.00
Small /kitchenware	360.00	Aster		360.00
Sofa	750.00	Aster		750.00
IT equipment/ computer/printer	1190.00	Aster		1190.00
<b>Total</b>	<b>£4850</b>			<b>£2450</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Alabar's Christian Care & Support is committed to improving the lives of vulnerable homeless people by providing high quality care & support based on the individual needs and aspirations of each person, tackling underlying causes and giving them the skills and confidence to move forward with their lives. Support from Wiltshire County Council would

enhance the facilities at Trowbridge Drop-in Centre, and fulfil some of the local priorities for those most in need offering: " A safe place, to eat, wash, do laundry - increasing physical and mental health & wellbeing " a non-judgemental support network " increasing self-esteem and building confidence " Access to job-search, CV & interview support - increasing skills & training opportunities " a sense of dignity and a place in society restoring respect " reducing anti social behaviour.

**14. How will you monitor this?**

Across all of Alabar's provision we undertake a monitoring & evaluation system involving staff and beneficiaries using the Homeless Outcome Star system, which measures the journey taken. We will also have evidence through " Photos " Registers of attendance " Feedback from beneficiaries " Tracking their progress in gaining and maintaining a tenancy

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This bid relates to replacement of worn or broken furnishings and equipment for the Drop in Centre with robust quality, which should have many years of use beyond this period. Alabar have a robust fundraising strategy with diverse income streams to sustain the diversity of its provision across South West England including: Tenders, charity shops, Trust bids and fundraising events. We are committed to supporting vulnerable homeless individuals in Wiltshire and if successful this grant will ensure we are able to continue this support in the future.

**16. Is there anything else you think we should know about the project?**

We have applied to the Aster Community Grant Scheme for 50% of the total costs of £4,850 and are hoping that Wiltshire CC will match fund to support the Trowbridge Drop-in Centre.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1133	Community Area Grant	Biss Meadows Country Park Tools Container	Friends of Biss Meadows Country Park	£1499.80
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**Submitted:** 13/01/2015 18:34:05

**ID:** 1133

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Biss Meadows Country Park Tools Container

**6. Project summary:**

To buy, install and fit out a tools container to hold all our tools and large event equipment. On-site storage will keep all our tools and large event equipment in one place securely, overcome vehicle access problems in wet weather, avoid the use of volunteers cars to move big, heavy, sharp and dirty tools, and facilitate more frequent add-hoc working parties. The container comes in flat-pack and will require volunteers to move on-site, build foundations (footings), create an entrance ramp, erect and line the inside with plywood, fix shelves and provide a secure lock.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 7SW (nearest)

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

12/2014

**Total Income:**

£3012.77

**Total Expenditure:**

£3755.15

**Surplus/Deficit for the year:**

£-742.38

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£786.38

**Why can't you fund this project from your reserves:**

The total cost exceeds our reserves and we must keep some in reserve for insurance of Â£360 due in March plus ongoing minor repairs and admin costs.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2999.80		
Total required from Area Board		£1499.80		
Expenditure (Itemised        £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
3m x 2m Green Powdered Coated Container	1626.00	Wiltshire Community Foundation	yes	400.00
Delivery	200.00	Volunteers (in- kind labour): 4	yes	800.00



		people x 4 days @ Â£50pd		
Ply Lining x 10 sheets	297.80	Recent Project Appeal	yes	150.00
Footings	76.00	Member Donations	yes	150.00
Volunteers (in-kind labour): 4 people x 4 days @ Â£50pd	800.00			
<b>Total</b>	<b>£2999.8</b>			<b>£1500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The community will benefit from the continuing maintenance of Biss Meadows to a high standard. On-site storage will facilitate more frequent working parties and free up volunteer time as currently tools must be collected and transported and then returned to off-site storage. With on-site storage, work can begin as soon as volunteers arrive whereas now they must help to transport from the nearest road access point. Friends working party volunteers will benefit in social and health terms by participating in more frequent, vigorous and friendly outdoor activity. On-site storage will make the event equipment more accessible and facilitate running more nature inspired events. Currently, some of our event equipment is extremely heavy or bulky (e.g. large gazebo) and can only be transported by one volunteer who has a van but they plan to dispose of it and not replace. Tools and event equipment can be made available to other groups that help the Friends or run their own events at Biss Meadows, such as the Wiltshire Wildlife Trust with their nature events and Wellbeing programme. Note: We work closely with and have excellent support from Wiltshire Council's Senior Countryside Ranger and he has agreed to the installation of the container. It is painted in strong green powder paint and will be positioned to be hidden by trees.

**14. How will you monitor this?**

By observing the number of times the container is accessed, the increased number of working parties and the additional number of events facilitate by easy access to equipment.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Ongoing costs are minimal (e.g. occasional painting) but should they arise can be funded by an annual appeal to our supporters plus apply for other grants.

**16. Is there anything else you think we should know about the project?**

This project is a continuation of the Pond Area Improvement Project completed in July 2013. Since then we have run monthly working parties to maintain the area in a good condition. We also run nature inspired events regularly.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1169	Community Area Grant	Community Art Therapy for Vulnerable Children, Young People and Adults	Collaborative Schools Ltd	£3265.00
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**Submitted:** 26/01/2015 13:19:59

**ID:** 1169

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Community Art Therapy for Vulnerable Children, Young People and Adults

**6. Project summary:**

Collaborative Schools Ltd(CSL) is seeking first phase funding to re-furbish and resource a physical space to house the delivery of art therapy. Once completed the therapeutic environment (Art Room) will be accessible to all Trowbridge schools, youth and community groups to support the most disadvantaged in our community including those with Special Education Needs Disabilities. Success in this first phase application would ensure the environment is safe and stimulating equipped with the necessary equipment to help vulnerable children, young people and adults explore and remove barriers to become successful young citizens and meet their life aspirations.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 9EH

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

08/2014

**Total Income:**

£65000.00

**Total Expenditure:**

£185000.00

**Surplus/Deficit for the year:**

£120000.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£330000.00

**Why can't you fund this project from your reserves:**

The majority of CSL funding is from member schools delegated DfE budgets. Our funding is pre-allocated to support schools identified education priorities as per statutory legislation. This application is a community project to meet the therapeutic needs of Trowbridges most vulnerable.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6765.00		
Total required from Area Board		£3265.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Two wooden art benches	2700.00	Sponsorship		1000.00
Fifteen wooden chairs	1200.00	Schools contribution	yes	1500.00
Range of art books for children	300.00	Grants		1000.00
Shelving	200.00			
Art trolley	240.00			
Paper storage unit	200.00			
Glue guns x 10	200.00			
Art resources eg canvasses, wood tools, paints etc	1225.00			
Computer	500.00			
<b>Total</b>	<b>£6765</b>			<b>£3500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Linking to the Trowbridge Community Area Plan, The Art Room seeks to: - Provide a learning community with easy access for all. - Support and sustain a wide range of cultural activities and to encourage a vibrant and inclusive community. - Support and encourage community partnership. - Narrow the attainment gap for vulnerable groups. - Work together to achieve improved health care for the residents of the community area. This project aims to support the above with particular focus on Trowbridges and surrounding parishesâ€™ most vulnerable â€™introducing a new community model for support. Many engaging with The Art Room will have identified learning difficulties or suffered previous life trauma. However with this facility accessible to community groups we are hopeful of both a universal and targeted engagement allowing facilities to be enjoyed by the majority. The Art Room will be housed within a school establishment and will be staffed by education and health professionals and therapists, adopting a partnership approach of which Trowbridge has an outstanding reputation. Local Authority data supported by intelligence from Trowbridges â€™In Year Fair Access Panelâ€™ (a professional forum promoting inclusion) indicates a rise in the numbers of those requiring alternative provisions to thrive, however this growing need is combined with a lack of high quality alternative resource. The facility will be resourced to meet the needs of both children and adults â€™ achievable as art is uniquely recognised as a therapeutic vehicle enjoyed by all ages. Ultimately we aim to support the inclusion of our most vulnerable into society, be that adult or child society, promoting success, enjoyment and positive citizens of both now and future generations. We will adopt tried and tested methodology using the power of art and therapy as a way of safe expression. The main aims of the methodology are: - To provide and promote a sense of worth, capability, confidence, resilience and independence - To create a nurturing, safe and creative atmosphere - To encourage positive language and assist social literacy and emotional support - To provide a structured experience that can allow the exploration of choices and decisions - To support the negotiation and reversal of negative situations and lifestyles - To avoid exclusion from mainstream education and/or society - To create a non-judgemental and safe environment conducive to positive expression

**14. How will you monitor this?**

Extensive research evidences that via the use of art therapy even the most challenging are able to â€™grow and achieve.â€™ We will monitor the short term impact of the project via the use of: - written feedback forms from all users - engagement databases - feedback from professionals - greater positive engagement in society from a sample of user interviews. Longer term we will link to local data to identify any reduction in exclusion within education and crime rates.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The funding we are seeking form the Area Board is to support the initial resourcing of the

therapy space. The actual physical site will be housed within a school premise who will fund the utility/running costs in kind. The letting of the therapy space to organisations/individuals along with fundraising and sponsorship will fund the staffing team for an initial 12 months along with resourcing the space on an on-going basis. School establishments will contribute a % of core staff costs.

**16. Is there anything else you think we should know about the project?**

This application is requesting first phase funding to support the physical resourcing of the therapeutic art environment.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1157	Community Area Grant	1st Hilperton Scouts essential equipment secure storage	1st Hilperton Scout Group	£990.00
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**Submitted:** 22/01/2015 21:43:43

**ID:** 1157

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

1st Hilperton Scouts essential equipment secure storage

**6. Project summary:**

Replacement of deteriorating wooden shed. The existing wooden shed is no longer water tight and damaging stored tents and equipment within. The existing shed is erected within the grounds off the local church of St. Mary's, Hilperton Marsh. The local college construction department are willing to assemble the new shed as a external assessment.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 7PG

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£7500.00

**Total Expenditure:**

£8000.00

**Surplus/Deficit for the year:**

£-500.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£8900.00

**Why can't you fund this project from your reserves:**

The Scout Group reserves are committed to other projects

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£990.00		
Total required from Area Board		£990.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed    £
Wooden storage shed	990.00			
Total	<b>£990</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

98 young males and females who are members of 1st Hilperton Scouts

**14. How will you monitor this?**

Ongoing membership of 1st Hilperton Scout Group and executive committee

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

One off application

**16. Is there anything else you think we should know about the project?**

Not applicable

**17. DECLARATION**



**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1166	Community Area Grant	Wiltshire Time Credits Trowbridge Initiative	Trowbridge Community Area Future	£3240.00
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**Submitted:** 26/01/2015 11:13:12

**ID:** 1166

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Wiltshire Time Credits Trowbridge Initiative

**6. Project summary:**

Trowbridge Community Area Future (TCAF) is working in partnership with Trowbridge Town Council to develop a hub for a volunteering programme initiative in Trowbridge and based in the tourist information centre. Called Time Credits the project is a Wiltshire Council initiative in a partnership with SPICE but relies on local communities to take ownership and lead locally. The Wiltshire Time Credit Trowbridge Initiative will work with community members and service users to identify different ways that people can give their time, catering for different skill-sets and levels of access and releasing untapped potential in a community through volunteering. Time Credits help people feel valued and thanked. Organisations provide opportunities to spend credits in order to recognise the value of people's contributions, and support people to develop new activities for each other.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Arts, crafts and culture  
Economy, enterprise and jobs  
Health, lifestyle and wellbeing  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£33101.00

**Total Expenditure:**

£36163.00

**Surplus/Deficit for the year:**

£3062.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£10250.00

**Why can't you fund this project from your reserves:**

Reserves will remain for future staffing costs.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£16140.00		
Total required from Area Board		£3240.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Office set up	3240.00	Office Fitting - In Kind @ 2 days	yes	200.00
Office Fitting - In Kind @ 2 days	200.00	Volunteer office admin - in kind		4800.00
Volunteer office admin - in kind	4800.00	Trowbridge Town Council	yes	7000.00
Project Officer	7000.00	TCAF reserves	yes	900.00
Volunteer Training	900.00			
<b>Total</b>	<b>£16140</b>			<b>£12900</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

TCAF and Trowbridge Town Council are working in partnership to develop the Wiltshire Time Credits initiative in Trowbridge. Through Time Credits, local residents are encouraged to get involved in their community, to make decisions about how services are run, to help

create and actively deliver services or projects and have the chance to develop and learn new skills. Individuals from all backgrounds will have the opportunity to get involved in their local community, to help make a difference whilst receiving an incentive. Individuals targeted are: Young people aged 16-24 years; help develop and support the new youth network and strategy for Trowbridge. Individuals who live in the two wards of Trowbridge that are most deprived; increase support for current neighbourhood groups and develop new networks and contacts to ensure civic pride and sustainability of these groups. \* Working with external partners to help develop groups, create awareness and understanding of Dementia and work towards developing Trowbridge as a Dementia friendly town. New volunteers throughout Trowbridge, skilled or unskilled and of any age 16 -80 years; to support current projects and groups to increase capacity of activities by running these in partnership with the volunteers. Volunteers benefit from gaining a growth in confidence, the ability to build new relationships, and their sense of community increases, also leading to increased wellbeing for participants, professionals and communities.

#### **14. How will you monitor this?**

The Hub of the Trowbridge initiative will be based at the Trowbridge Tourist information centre. New volunteers who sign up to the Time Credit initiative will register and their contribution in hours recorded electronically. The volunteers electronic file will list their role, activities, hours, training received and demographic information such as age, gender and ethnicity. The Volunteer host placements will be given a questionnaire to evaluate on a monthly basis, the contribution made by its volunteers; hours, development of understanding of the business/ group, skills development and the economic value of their time and skill. The volunteer host placement will also be given a questionnaire on what additional output they, as a community group or business, have been able to generate by hosting and developing volunteers.

#### **15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The vision for the Trowbridge initiative is as a long term project. If TCAF is successful in gaining the grant, the capital output in the office set up and equipment needed to publicise the initiative is long lasting. The Hub will be staffed by trained volunteers, and initially co-ordinated and managed by TCAF. Once links are established with services and groups the volunteers will be placed and a network of outlets for spending the credits developed; an active cycle of Time Credits will exist. There will be a continuation in administration support.

#### **16. Is there anything else you think we should know about the project?**

#### 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

#### **Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

#### **Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1170	Community Area Grant	Hilperton Village Hall - Refurbish front entrance	Hilperton Village Hall	£4497.50
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**Submitted:** 27/01/2015 09:22:05

**ID:** 1170

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Hilperton Village Hall - Refurbish front entrance

**6. Project summary:**

The funding is required to refurbish the front entrance to the hall. This includes removal of asbestos roofing, realign height of two supporting structures, repoint very old brickwork and fit new roof structure.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 7RN

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

05/2014

**Total Income:**

£55790.00

**Total Expenditure:**

£41186.00

**Surplus/Deficit for the year:**

£14604.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£36500.00

**Why can't you fund this project from your reserves:**

With the ever expanding demand for Pre-school places in Hilperton and our aim to improve ground floor access for the disabled, so that easy access is available to all users, Our current reserve funds are being accrued for the next major project, leading to the need for an additional room construction. (PP has already been granted, some time ago, so ongoing fundraising is required to meet target dates) Some reserves are also to be used for roof repairs to the main building as there is some water ingress and damp damage to the upstairs room.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£8995.00		
Total required from Area Board		£4497.50		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Quotes not itemised	8995.00		HVH Reserves	yes 4497.50
Total	<b>£8995</b>			<b>£4497.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The whole village community will benefit as well as the many group users, such as St Michaels pre-school, Cubs, Scouts & Beavers, Whist, Bingo and over 60's club. Boot camp and various dance and fitness groups. The current entrance has a high step, asbestos roofing to either side and in need to urgent attention. The new canopy will offer a shelter from weather for both young and old waiting for access to the hall.

**14. How will you monitor this?**

By the number of growing users, new groups and comments received.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This project is stand alone and funding is limited to the lowest quote provided

**16. Is there anything else you think we should know about the project?**

This project is stand alone, although accrued reserves are planned to support the construction of an additional room for ground floor access for meetings (currently upstairs only) that would allow disabled access and a further use for the ever growing local per-school group.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1175	Community Area Grant	West Ashtobn Village Hall Improvements	West Ashton Village Hall	£2422.50
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**Submitted:** 29/01/2015 14:01:33

**ID:** 1175

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

N/A

**5. Project title?**



## West Ashtobn Village Hall Improvements

### **6. Project summary:**

There are 5 activities (Total Prices)- (1) Bridging of Damp-Proof Course outside Entrance Porch Â£610. (2) Entrance Porch walls and floor Â£960 and (3) Floor Â£1460 (2 & 3) comprise internal damp proofing. (4) Replace Inner Entrance Doors Â£985 (5) Unstable floor between old/new floor interface Â£830

### **7. Which Area Board are you applying to?**

Trowbridge

### **Electoral Division**

### **8. What is the Post Code of where the project is taking place?**

BA14 6AU

### **9. Please tell us which theme(s) your project supports:**

Other

If Other (please specify)

The project is to protect the fabric of the old part of the building

### **10. Finance:**

#### **10a. Your Organisation's Finance:**

##### **Your latest accounts:**

06/2014

##### **Total Income:**

£24979.49

##### **Total Expenditure:**

£21313.54

##### **Surplus/Deficit for the year:**

£3655.95

##### **Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£21118.15

##### **Why can't you fund this project from your reserves:**

The hall committee will match any grant by the Area Board. The hall committee has a number of other projects in the business plan that will use more funds. The committee policy is to maintain reserves of Â£10,000.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4845.00		
Total required from Area Board		£2422.50		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed    £
Bridge Damp Proof	610.00		WA Hall	yes    305.00
Porch walls and floor	960.00		WA Hall	yes    480.00
Floor	1460.00		WA Hall	yes    730.00
Inner Entrance Doors	985.00		WA Hall	yes    492.50
Unsatble Floor	830.00		WA Hall	yes    415.00
Total	<b>£4845</b>			<b>£2422.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The parishioners and users of the hall will benefit from these improvements because the investment is to ensure the fabric of the building is maintained and the case of the floor a potential safety improvement.

**14. How will you monitor this?**

In the case of the porch there will be no further damp ingress. Draft and security with the door replacement and no uneven movement at the floor join between the old and new floor.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Any additional funds will be from the reserves held by the hall committee

**16. Is there anything else you think we should know about the project?**

This is not part of a bigger project but the application consists of 5 parts as described above.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1184	Community Area Grant	West Ashton Village Hall Boundary Fence	West Ashton Village Hall	£486.49
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**Submitted:** 02/02/2015 12:16:35

**ID:** 1184

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

N/A

**5. Project title?**

West Ashton Village Hall Boundary Fence

**6. Project summary:**

This is to erect a fence between the West Ashton village hall and the neighbouring house where the boundary is lower on the village hall sided and meets the surface of the disabled car parking area.

**7. Which Area Board are you applying to?**

Trowbridge

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA146AU

**9. Please tell us which theme(s) your project supports:**

Other

If Other (please specify)

This will protect the banked area and provide a barrier to the disabled part of the car park

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

06/2014

**Total Income:**

£24979.49

**Total Expenditure:**

£17452.20

**Surplus/Deficit for the year:**

£3655.95

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£21118.15

**Why can't you fund this project from your reserves:**

The hall committee will match any grant by the Area Board. The hall committee has a

number of other projects in the business plan that will use more funds. The committee policy is to maintain reserves of £10,000.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£970.00		
Total required from Area Board		£486.49		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Fence Panels	247.80	Fence Panels	yes	123.90
Concrete Posts	133.06	Concrete Posts	yes	66.53
Concrete Gravel Boards	132.13	Concrete Gravel Boards	yes	66.06
12 bags of Postcrete	60.00	12 Bags of Postcrete	yes	30.00
Labour	400.00	Labour	yes	200.00
Total	<b>£972.99</b>			<b>£486.49</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The parishioners and users of the hall will benefit with a safer boundary to the disabled part of the car park.

**14. How will you monitor this?**

The installation will be monitored as part of the on going maintenance program for the hall and it's associated property area.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Any additional costs will be met from the village hall reserves.

**16. Is there anything else you think we should know about the project?**

N/A

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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